



Campbell Rhododendron Gardens

MEMBERS & NOT-FOR-PROFIT ORGANISATION'S USE OF LODGE FOR FUNCTIONS

Terms and Conditions

Opening Hours:

- The Entrance Gates are opened to vehicles from 9:00am all year round, and are locked at 6:00pm in spring and summer and at 4:00pm in autumn and winter. We are open at all times for pedestrian access, every day of the year.

Booking:

- All bookings are subject to availability of the BMRS Lodge, and at the Management Committee's discretion.
- The Lodge is available between the hours of 10:00am and 4:00pm, but evening bookings are not possible.
- For Members, there is a **Donation Fee of \$10.00 per person**, and the Lodge capacity is a maximum of 70 people.
- For local not-for-profit organisations, or Choirs etc. we request a **Donation of \$5.00 per person** to cover our costs, and the Lodge capacity is a maximum of 70 people.
- An initial deposit of 50% of the Donation Fee is payable to secure the Lodge for your requested date. The final 50% balance of the Donation Fee is payable one month prior to your function's booked date.
- The deposit will be refunded if cancellation is made 30 days prior to the booked date.
- Payments may be made by cash, cheque, or direct deposit into our account.
- The Gardens will be still open to the public during your function.
- Setting up time and packing down time is included in the window of time you have booked. We request you please adhere to these times, as a volunteer from the Management Committee will be in attendance to open the Lodge and to lock up afterwards.
- Campbell Rhododendron Gardens are not liable for circumstances beyond our control such as: COVID-19 restrictions, weather-related issues, flood, fire, acts of nature, road closures or technical problems with transport and energy supply, which may affect the facilities. Should the Gardens be closed due to any such unforeseen events, we shall have to cancel your booking. Campbell Rhododendron Gardens will refund any monies you have paid, but we will not be liable for any direct or indirect loss that you, the Hirer, may have incurred due to the cancellation
- The Terms and Conditions are subject to change at any time.

Equipment:

- You are welcome to use chairs and tables; sound system; all cutlery, crockery and glassware; cleaning products and utensils, but please discuss when booking.
- Please bring your own tea towels and tablecloths if you wish to use the kitchen.
- The Management Committee volunteer will show you how to operate the dishwasher and the sound system

- We will ensure the Lodge is clean and tidy for your use prior to the event. Before you leave, everything must be cleaned and left in this same tidy condition—the Lodge and the equipment—and all items are to be returned to where you found them.
- Any breakages must be paid for.

Responsibility:

- **Fire:** Due to the nature & potential dangers related to fire, naked candles are prohibited and must be contained in a glass jar, or similar vessel, and be placed where they can be observed at all times.
- **Noise:** You and your guests must please adhere to the Protection of the Environment Operations (Noise Control) Regulation 2008, which sets limits on the level of noise emissions from musical instruments or amplified sound.
- **Confetti:** In order to preserve the natural beauty of the Gardens, guests may not throw paper confetti, rice, rose petals or anything similar in these areas, or the Lodge. These are not biodegradable and also are difficult to clean.
- **Aerial photography:** Drones may only be flown in the Gardens by a licensed, professional photographer, having obtained prior permission from the Management Committee.
- **Damage:** As the Hirer, you are responsible for the conduct of any visitors /guests during the hire period, and for any damage caused by any person during the function. The cost of any damage will be charged to you.
- **Cleaning:** The Management Committee requests that you please remove any leftover food and drink or rubbish on the day, and the Lodge is to be left immaculate.

Lost Property:

- The Management Committee cannot take responsibility for any lost property belonging to you and your guests. Any items left behind after your function will be held by the Management for 6 weeks. After this it will be donated to charity or disposed of. If the Management Committee is required to return any found items to you this will incur a postal charge.

Liability:

- Persons enter Campbell Rhododendron Gardens at their own risk. Campbell Rhododendron Gardens are not liable for any injury suffered by you, the Hirer, or other persons hired, or invited by you to the Property, and arising from participation in any activities on the Property.
- You, the Hirer, or any other person directly or indirectly associated with you, indemnifies Campbell Rhododendron Gardens against any claims, losses—personal property being lost, stolen, damaged or destroyed—costs and expenses, personal injury, death or permanent disability, arising from your use of the Property.

Agreement:

- You, the Hirer, by making a reservation with the Campbell Rhododendron Gardens, agree that these Terms and Conditions apply to all bookings.

Name /Behalf of (CAPITAL LETTERS):

Signed: Date:

**CAMPBELL RHODODENDRON GARDENS
MEMBERS' LODGE HIRING APPLICATION**

BM Rhododendron Society Member: (Circle option) Yes / No

Title: (Circle option) Mr / Mrs / Ms / Other

Given Names:

Family Name:

Address: (Number, Street, Town, Postcode)

.....

Telephone: (Including Code) Mobile:

Email Address:

Relationship to Function:

Function day and date:

Booking Start time: Booking End time:

Function Start time: Number of Guests:

Selected Location for Photographs (if appropriate):

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Name /Behalf of (CAPITAL LETTERS):

Signed: Date: